

# easygoingsurvey.com

## Exporting Survey Results to Excel

**My Surveys**  
Use this panel to edit your surveys, open or close them to the public, select the response collecting method, and then analyze results.

Account : Free  
Number of surveys and responses: unlimited  
Response view limit: 100 questionnaires per survey. 90 days since the survey was created. Upgrade Now 30 eur  
Check out [Product Overview](#) to see each package's characteristics.

[New survey](#) [Edit survey](#) [Survey options](#) [Survey links](#) [Analyze results](#) [Clear](#) [Delete](#) [Transfer survey](#)

Folder: -- All -- [Manage folders](#)

Title	Delivered	Answered	Deleted	Created	Open/Close
<a href="#">New Survey</a>	0	0	0	6/15/2010 5:33:43 PM	<a href="#">Closed to the public</a>

Surveys per page: 10

1 – Select a survey and click on the “Analyze Results” button found in the “My Surveys”.

**Survey Results Analysis**  
Viewing your research results in real time.  
Filters the results of the survey. To filter results by each response option, mark its corresponding box. Once a box has been marked, the report filters the results and shows only the results for the participants who marked that option.  
Download results in CSV format, which is used by Excel, SPSS and other similar programs.  
[Instructions for using interactive charts.](#)

Diagram answers

06/17/2010 06/22/2010

<< Previous Export Questionnaires >> Print

2 – Then click on “Export”.

**Export Survey Results**  
Select the format of the export file and click "Download".  
[Instructions for downloading a csv file to Excel.](#)  
[Instructions for downloading a csv file to Access.](#)

SELECT AN OPTION

**Detailed**  
Advanced spreadsheet format.  
You will receive the file in a few minutes by e-mail.  
Choose the export option desired.  
Text Excel 97-2003

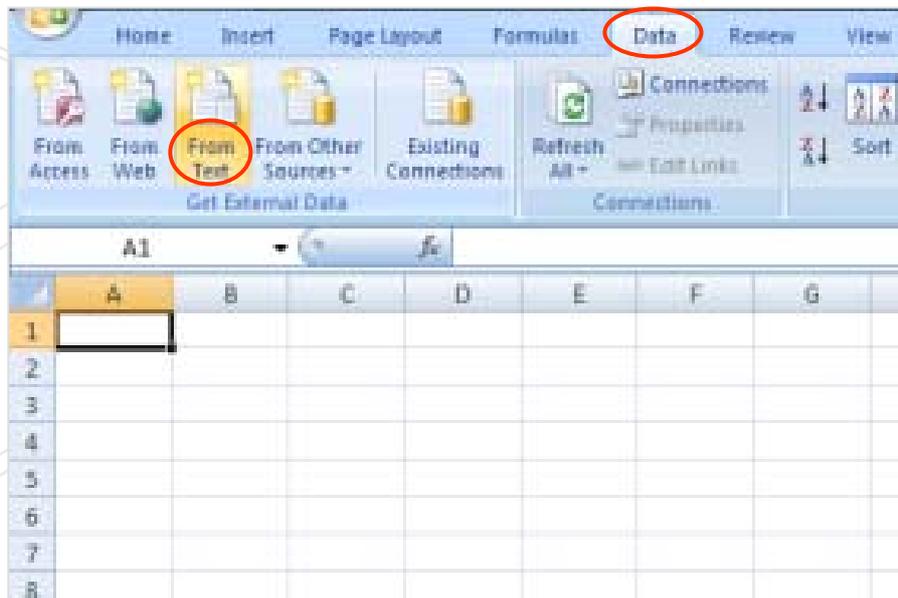
\*Some result reports can generate over 255 columns when viewed in Excel, due to the amount of questions. Prior versions to Excel 2007 will not display the data exceeding this number of columns on a single sheet.

**Summary**  
Simple spreadsheet format.  
Immediate download.  
Ideal for your own rapid analysis of results.

Back Download

3 – Select type of Export:

- Detailed
- Summary



3 – Open a new Excel spreadsheet

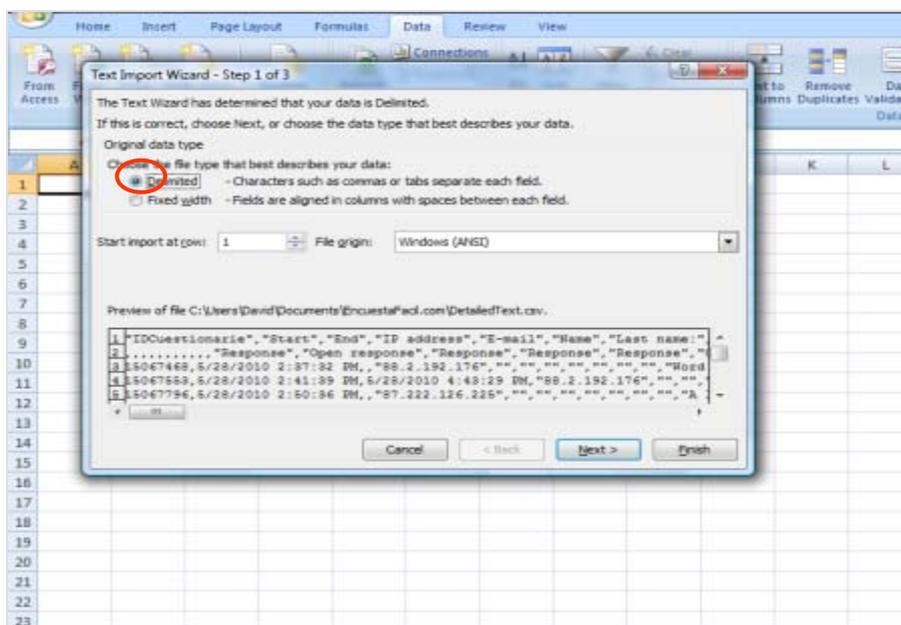
4 – Go to data

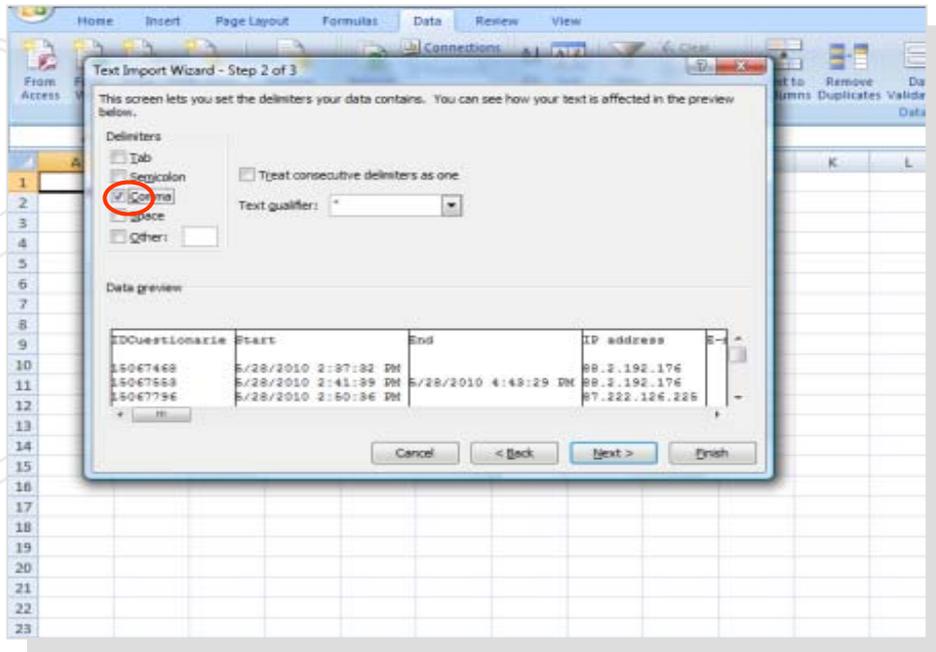
- Obtain external data

- Import text file

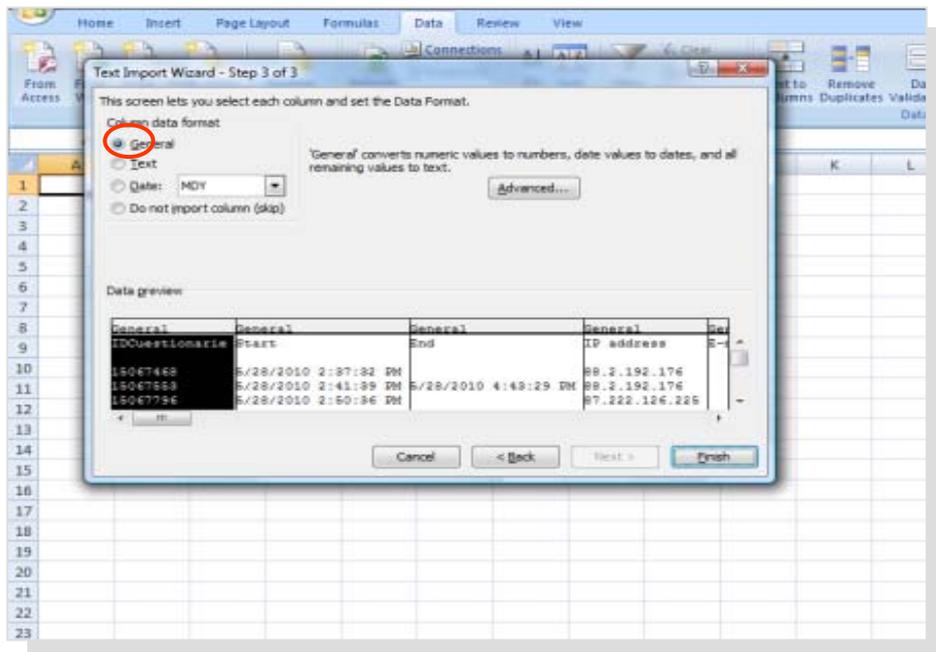
5 – Choose the file that you'd like to display in Excel

6 – Choose “Delimited” for specified formats for fields and tabulations.

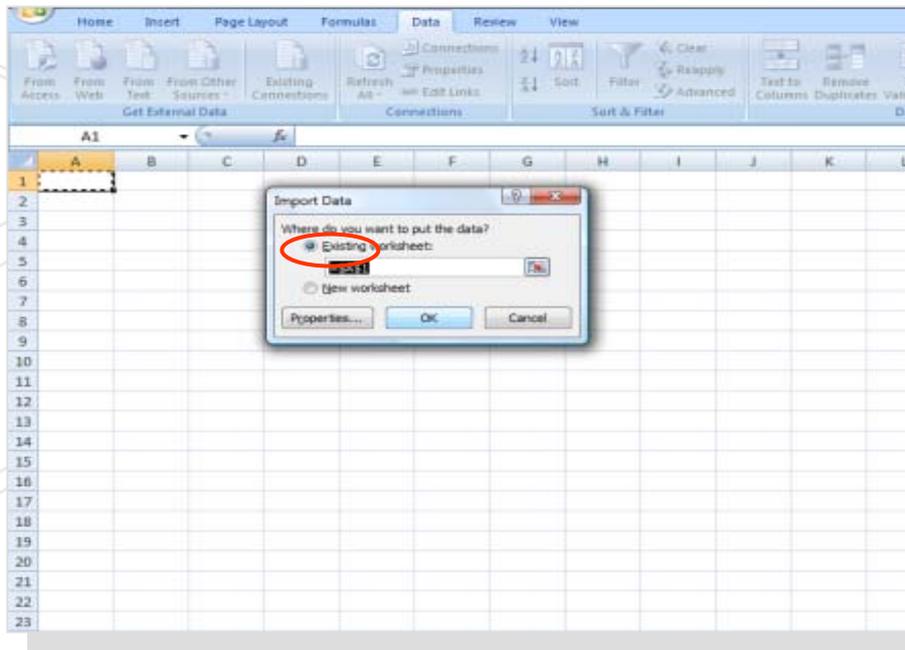




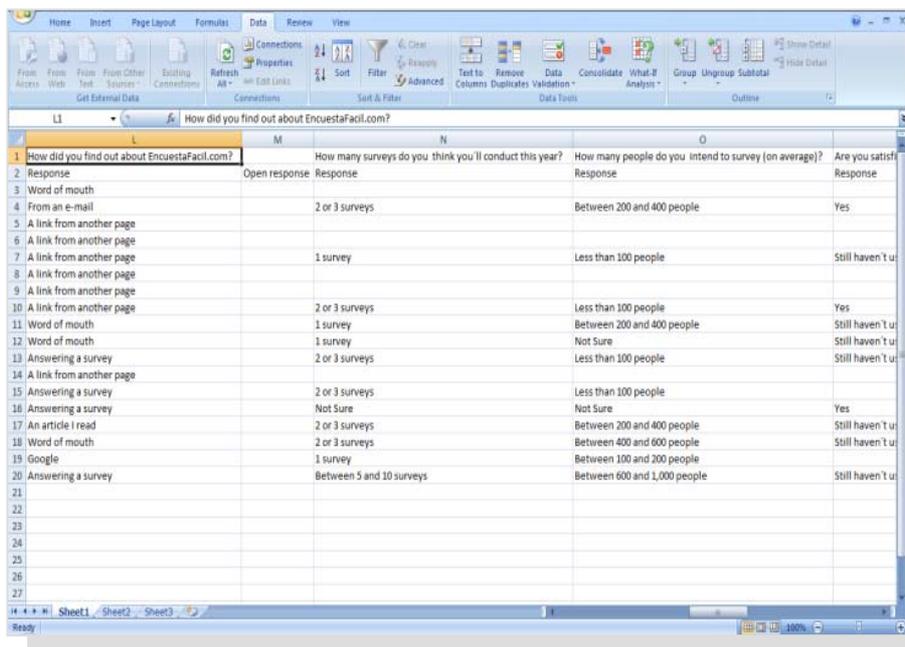
7 – Select comma as a separator (comma-separated values).



8 – Define the format of the data (use general for default).



9 – Accept to Import the results into the spreadsheet.



10 – The data is now displayed in Excel.